



***St. Joseph Catholic School
School Advisory Committee Agenda
September 16, 2014***

Attendance: Carrie Schanen, Jan St. Lois, Dori Dobrzynski, Rob Laplander, Sarah Haftarski, Danny Simcakowski, Tammy Charles

Absent: Tina Wagner, Janet Agnello

Opening Prayer: Sarah Haftarski

Agenda: Monitored by Sarah Haftarski

Visitors: None

Committee Reports

- Communication
 - SAC Email - When replying to an email coming from the sb@stjoesbb.com email, do not "reply all". Please reply only to the sending person unless instructed otherwise.
 - All communication should be filtered through the Chairperson, Sarah. She will discern what information needs to be passed along to the entire SAC.

- Logo. NEW!
 - St. Joseph's will now have one logo for the parish and school.
 - New logo is updated on website.
 - **ACTION:** Jan will e-mail SAC members the PDF for the logo.

- Mission Statement
 - SAC re-evaluated the current school mission statement and analyzed how to ensure we, SAC, can measure (collect meaningful data) our mission statement.
 - SAC revised current mission statement. School staff to review.
 - **ACTION:** Jan to provide feedback on changes at the next SAC meeting. SAC will then forward to Father/Pastoral Council for approval.

New Business

- School service projects should be communicated to marketing.
- Strategic planning groups need leaders from SAC members. Need to create SMART goals and strategies.
- **ACTION:** *Meet with Strategic Planning subcommittee members before October SAC meeting and provide Sarah with the following.*
 1. SMART Main goal
 2. Three strategies for each goal
 3. Specific tasks to be accomplished for each strategy for the 2014-15 school year

Strategic Planning Groups

1. Catholic Faith Formation & Community Service: Carrie & Rob
2. Academic Advancement & Development: Jan & Staff
3. Enrollment & Recruitment: Dori & Tammy
4. Communication: Tina & Danny

**Janet to communicate with Sarah her choice of a Strategic Planning subcommittee that she would like to join.

- Ministry Fair - October 11-12: Dori will represent SAC at 10:30am Mass.
ACTION: Still need someone for 5pm and 8:30am to “man” the SAC table. Sarah will coordinate with Dori.

Principal's Report

- Curriculum Support Team will be finished with *School Improvement Plan* for accreditation. The plan will be presented to staff in near future.
ACTION: Jan will have a copy of the plan for SAC in October.
- Accreditation interview schedule is being developed for staff, students, ASK, parish staff, volunteers, and SAC President. Accreditation team is coming November 4-5th.
ACTION: If you would like to talk with the Accreditation team please contact Jan.

Next SAC Meeting

- October 7, 2014 6:30-8:30

Closing Prayer: Sarah

Adjourned: 8:27 p.m.