



School Advisory Committee
Meeting Minutes October 7, 2014

Attendance: Carrie Schanen, Jan St. Lois, Dori Dobrzynski, Rob Laplander, Sarah Haftarski, Danny Simcakowski, Tammy Charles, Janet Agnello, Tina Wagner, Father Kevin, Ms. DeToro

Absent: None

Opening Prayer: Father Kevin

Agenda: Monitored by Sarah Haftarski

Visitors: None

Committee Reports:

Pastoral Council

- Working to approve a Mission Statement
- Standing committees of the parish will have to review/create By-Laws in near future due to a financial audit conducted on the parish.

Teacher

- Ms. DeToro said staff are looking forward to the upcoming conference/accreditation time.

H&S

- Currently in progress of creating proposal for new playground equipment in response to unsafe equipment.
- Reviewed finances (brewer games, golf outing, random fundraisers).
- A new Communication box in office is needed - review safety and it's workings.
- Discussion of marketing funds.
- Need volunteer to run the Auction for the Brew and Chew on April 25th.

Athletics

- Athletics will be running Friday Fish Frys. Students can volunteer for service hours. All families, not just athletic families, are encouraged to help out.

Strategic Planning Groups:

Catholic Faith Formation & Community Service: Carrie & Rob

- Rob and Carrie setting a date to meet.
- We have a Mission.
- Character education team has themes set up till December. Activities are being incorporated throughout the week.
- Discussed parent involvement in character education and how can they foster the theme at home.

Enrollment & Recruitment: Dori & Tammy

- Projected numbers of enrollment (handout).
- Discussion of where we need to market in our school to maintain and increase enrollment.
- Market to St. Joseph families and St. James parish families.

Policy and Procedure: Tina & Danny & Janet

- Archdiocese Technology and Computer policy to review (handout). Father Kevin will bring handout to Technology committee this month and will communicate to Jan St. Louis their recommendation. Recommendation will be brought back to SAC.
- SAC will review current school handbook. Policy and Procedures committee will discuss the revision needs of the current school handbook.

Principal's Report:

School Initiatives:

- Student Council will have a food drive for Thanksgiving.
- Bulletin will publish school events on a weekly basis to help with marketing. Each teacher is assigned a 4 weeks throughout the year.
- Jan St. Louis is teaching 8th grade math to allow Mrs. Olson to focus on 8th grade Algebra. This supports differentiation in the classrooms and community building. SAC suggested that Jan St. Louis communicate this the parents in the upcoming KnightlyNews.
- SHINE t-shirts may be worn on Mondays with uniform pants. Continue to communicate to parents the message behind "SHINE" and on-going character ed work.
- Discussed that St. Joseph will be going Google. The teachers were given training on Google Apps for Education (GAPE) and a contract is being drafted for parents and students (third-eighth) outlining the use of the program and the rules/expectatiions.

Old Business:

- Clarified Mission Statement and SAC had a unanimous vote on our final Mission Statement. Father Kevin will share our Mission Statement with the Pastoral Council.
- Ministry Fair this weekend and SAC has representatives for Sunday masses.

Next SAC Meeting: November 4, 2014 at 6:30-8:30

Closing Prayer: SAC

Adjourned: 8:22 p.m.