



**School Advisory Committee  
02/02/2016 Minutes**

**6:30 PM**     **Attendance:** Dori Dobryzinski, Danny Simcakowski, Jeff Van Rixel, Sarah Haftarski, Mike Benish, Al Richardson, Ken Streit

**Absent:** Shelly Wohler, Rob Laplander, Teacher Representative

**Prayer:** Jeff Van Rixel

**Review & Approval of Minutes:** Forward to school office for posting

**Open Session (Pre-Approved Parent/Parishioner Concerns):**

- Everyday Math - Parent concern that current math curriculum is not providing staple math skills such as borrow/carry and memorization/ability to easily recite basic math facts (9+2, 4x5). Jeff will continue to look into concerns and discuss curriculum with teachers.
- Algebra - is this still being offered to 8th grade students? Jeff to look into.

**6:45 PM**     **Liaison Reports**

- Pastoral Council - recommended that SAC has a joint meeting with St. Leonards SAC to discuss how to work collaboratively with one another. ARISE at St. Joe's on February 27/28. Need to organize a school info booth.
- Teacher - None
- Home & School - in full swing of Brew & Chew planning. See Home and School Minutes.
- Marketing - working on developing a school video. Will have our school annual report card printed in time for Easter.
- Finance - working with Jeff on 2016-2017 budget. 2016/2017 will budget for 108 students. See budget notes below.
- Annual Fund Appeal - Sarah met with Mary to discuss how to best move forward with the creation of a database. Work has begun to

develop print material. Need to investigate printing options/prices.  
Mail drop will be September 9, 2016.

**7:00 PM Open House Recap**

- Went well - approximately 8 prospective new families toured.
- Plan to reach out to the families that toured? Send a letter - invite them to open gym/fish, fun, friends.
- Next year create a tuition rate brochure

**7:15 PM Start/Stop/Continue - Retention**

- **Letters of Intent** - Plan to retain those on the “fence” - Free tuition offer to new 4K families moving on to 5K
- **Start**
  - mentor program for new families
  - social events for all school families “parental unit night out”
  - “live” open house for prospective families
  - middle school shadow day
  - morning day care options

**7:30 PM Budget: Possible ideas / need to be investigated**

- Increase substitute teacher pay rate
- Increase technology fee to allow for equipment replacement for teachers & students. Explore sharing an IT staff person with other catholic schools in area
- Raises for teachers
- Increased food/beverage budget for hospitality needs of school
- STEM programming
- Systematic approach for increasing tuition (2% - 4% annual)
- Hot lunch program revamp - DPI \$ vs whole food outsource
- Increase 4K student number to 24
- Review current rates received from 4K partnership students. Does it cover our costs?
- Offer morning care
- Share a special education teacher with area catholic schools.

**8:00 PM Principal Report**

- St. Joseph will be a partner site again for Mukwonago 4K program. Busing will be provided if 4K student has an older sibling already attending school at St. Joe’s and is full day. School will receive \$2650 for all partner students attending from 9:00 - 11:30am. Need to

establish a priority system for accepting 4K partner students. Currently have 13 interested in our program.

- Jeff is working with athletics to organize a way for children of volunteers to have a place to go while parents are helping out with fish fry. Ideas being brainstormed.
- SCRIP - program details are being investigated on how it will be operated next year. SCRIP & volunteer hours can not be made "mandatory." If SCRIP is not made mandatory, how will this affect the budget (\$22,000).
- SurveyMonkey - assess community needs for school improvements next year. Ideas discussed: morning care (rates, times, meal), food service (food options, price), technology, middle school offerings (athletics, academics, socialization)
- Working on 2016/2017 school calendar

**8:40 PM**      **Closing Prayer** - Jeff Van Rixel

**Adjournment**