



**School Advisory Committee  
MINUTES 10/6/2015**

**6:30 PM Attendance:** Sarah Haftarski, Al Richardson, Father Kevin, Danny Simkakowski, Shelly Wohler, Dori Dobrzynski, Jeff VanRixel, Karen Smith

**Prayer:** Jeff VanRixel

**Review & Approval of Minutes:** Minutes were approved via email, sent to Diane to post on website.

**School Advisory Committee Covenant** distributed. Bylaws are on school website, as well as in Google drive.

**Open Session (Pre-Approved Parent/Parishioner Concerns):** none

**7:00 PM Liaison Reports:**

- **Parish Council (Al Richardson)** - debriefed on meeting with St Leonards, re collaboration. They are looking for ways to make some of our parish committees stronger.
- **Finance** - no report
- **Teacher (Karen Smith)**- Discovery Project, offered to 7-8 graders in Language Arts via the Arch. Program is for gifted and talented students, and will take the place of the their regular curriculum. Six students applied to participate.
- **Home and School (Dori Dobrzynski)** - Mukwonago Fall Fest was a success, had a lot of traffic. Maybe do a coloring page that we could send home, with an advertisement on the bottom. Vendor Fair coming up in November. Looking for a new Chairperson for the Golf Outing, otherwise we may be doing Miller Park again.
- **Marketing (Shelly Wohler)** - Catholic Schools Walk details being finalized. St. Joseph School is in the top 10 for participation percentage. We have to date raised over \$1700 and have collected

over 200 pairs of shoes. November meeting will focus on website updates. December meeting will focus on Catholic Schools Week. We will be participating in the Mukwonago Christmas Parade on Dec 5.

**7:10 PM Catholic ID: Father Kevin**

A description of the Catholic ID program will be in the bulletin this weekend. The idea is to start with a small group of people deepening their discipleship. Those people may eventually want to be small group leaders or talk to others one-on-one about their faith. It will become the ongoing way that we evangelize and grow disciples. And his elbow is getting better!

Save the date for the St. Joseph ARISE mission February 27 & 28. For more info on ARISE <http://www.arisemissions.org/>

**7:20 PM Sub-Committee Reports:**

- **Mission Effectiveness (Character Ed)** - “Anchored in Christ” is theme for the year. The committee will continue to update in the Knightly News what they are working on. Each teacher is taking a trait to focus on and get the kids involved. The school continues to do Monday “Gathering” and Friday “Scattering”
- **Finance and Budget (Annual Fund)** - Looking into the idea of a one time annual appeal that would go out to parishioners, school families, alumni, etc. This money would go to operating expenses, but we would publicize a specific list of items that the money would go towards.
- **Policy and Procedure (Behavior Policy)** - There is a suggestion to review the behavior policy regarding bullying.
- **Recruitment / Retention (Catholic Schools Walk)** - Discussed above. Coffee with the principal, dates TBD.
- **Ad Hoc (60th Committee)** - Focus on a few events/moments this school year (Catholic School Walk, Catholic School Week, Brew & Chew, End of Year Event). More info will follow.

**7:40 PM Principal's Report:**

Discovery Project is great news. New teachers are working well together. The new math curriculum is working well. We are members

again of National Junior Honor Society and will be working with students to be selected. "Get Caught Reading" program to win prizes. Will look at doing One School, One Book again.

SAC GOALS - Enrollment will continue to be a focus. Technology will be a push as well. Perhaps sending out a survey about parent opinion on school needs.

Working on teacher's wish list items; hope to publish this list by Christmas. Would like to revamp the storage areas around the building. Relook at some maintenance items around the building as well.

- **2014/2015 Survey Results** - Last year's survey was good overall. Nothing stood out that needed immediate attention. Weak areas have been addressed. Survey for next year to include more specific actionable items, and deeper questions. Also got back the high school surveys which were very positive. Would like to pull quotes from the surveys to use in advertising.
- **Learning Support Team / Title 1 / Title 2** - Title 2 dollars (from the state) is for professional development. Title 1 is Math and reading assistance provided to students that are struggling. There are specific eligibility criteria for enrollment into the program.

**8:00 PM Old Business:**

- **Grant for technology (\$1000 for coding)** - Jeff will look into.
- **Journalism Club? - video for website** - Mrs. Smith and Mrs. Eicher are planning to bring that back, just not sure when.
- **Student Council** - Jeff will look into that.

**8:15 PM Items for Discussion at Next Meeting (Parking Lot):**

- **Catholic Schools Week** - Open house and activities
- **High School Credit for Courses** - Is this something that we can offer? Other ways that we can retain middle school kids.

**8:25 PM Closing Prayer:** Jeff VanRixel

**8:30 PM Adjournment:**