

St. Joseph School Board Minutes

December 5, 2006 7PM

In Attendance: Susan Holman, Kristy Piccione, Judy Caporale, Father Dick Robinson, Karen Biersach, Jay Gross, Jan Hanna, Terri Harrison, Nancy Horwath, Jodi Jaeger, Mark Moen, Allan Opiela, Ken Spone, Tammy Spone,
Excused: Barbara Mikolajczyk, Jason Neu, Tina Wagner and Tammy Wilinski

1. Opening Prayer

2. **Review of November Minutes:** approved

3. **School Survey Results:** Father Dick passed out a brief summary statement. Father Dick received the complete study results from Donna Schmidt this morning & has shared the report with Dr. Holman. Father Dick & Donna Schmidt will present the complete study results (except for any personnel issues) at the next school board meeting on January 2, 2007.

4. Old Business:

- a. Response to Bus Safety Issue: Bussing door for Hanks Buses has been changed. The children are entering the school at the upper grade door that is clearly visible to the bus driver. A teacher is there to supervise until all the buses have arrived. Dr. Holman is working on changing the Bus drop off to the front entrance where the children can enter & walk right into the gym. Jones Bus is already doing this. Hanks Bus has not yet changed their drop off.
- b. Response to the Kindergarten concerns: A meeting was held for Kindergarten families two weeks ago. 10 out of 20 families were present to meet with Father Dick, Dr. Holman & Mrs. Wesela. Parents expressed that they felt a full time aide was needed in the K5 classroom. Since there is no money in the budget for an aide, parents were asked if they would be willing to pay for the aide or do additional fundraising. Parents suggested that another solution might be to have parent volunteers in the classroom. Mrs. Wesela sent home a sign up sheet for parent volunteers.

5. Principal's Report

- a. The Bradley center has earned \$2,200 from the first four events.
- b. Budget Review
- c. Next years Budget was completed with a full time K5 aide included.
- d. A question was raised about the Legacy tiles. Have all of the tiles that have been ordered been received? Where were the funds directed?

6. Parish Council report:

- a. Parish Forum letter will go out to all parishioners. Council will gather a group together to look at the top goals and see if we can develop a plan to move forward.
- b. Donna Schmidt met with the council about the school survey.
- c. There remains a vacant position on our council.

7. **Home & School Report:** The Bradley Center information on the school website has been updated. A concern was expressed about having names & phone numbers on the website.
8. **School Board President Report:** No report

* Committee Reports *

9. **Policy & Procedure:** No report
10. **Planning:** Post Graduate Survey is sent out to last years 8th grade class & their parents to seek their input about how St. Joseph's School prepared them for High School. We will still do this survey next semester.
11. **Finance:** Included in Principals' Report.
12. **Development/Advancement:**
 - a) A letter and "newspaper" highlighting our St. Joseph's Middle School and all that it has to offer (including high test scores) along with an invitation, inviting all parish families with children in grades 5 thru 8 (for the 2007-2008 school year) to visit us and seriously consider us for their child's middle school education.
 - b) School website continues to grow and improve. It has a long way to go, however we've had a good deal of positive feedback.
 - c) Channel 12 will be doing a human interest story on our Student Council's efforts to help St. Dominic School-NOLA with their T-Shirt sale. This will most likely take place during Catholic Schools Week.
 - d) An October Press Release went out regarding honor roll students at St. Joseph. The information was printed in local newspapers mid-November.
 - e) Flag Contest in full swing. Students design a flag depicting the spirit of St. Joseph Catholic School. Entries are due December 21st. No late entrants. Winning design will be unveiled at the Catholic Schools Week Mass in January. Flag will fly from CSW 2007 to CSW 2008.
 - f) St. Joseph Catholic School will be distributing Happy Birthday Jesus gift packs (Happy Birthday coloring book, crayons, scribble pad, pencil, stickers and bookmark) at the MOPS Happy Birthday Jesus Birthday Party December 7th. The bag has "Compliments of St. Joseph Catholic School w/ address, website and phone number" as does the bookmark and coloring book. They were a big hit at last year's party and MOPS is thrilled we are doing it again this year.
 - g) Realtor packets have been assembled and will be delivered to area realtors to distribute to prospective home buyers. This packet contains a letter from Dr. Susan Holman, a full color brochure and a CDROM "We're Not Your Average Joe". We are also looking into obtaining area city assessor records (public information) from current home sales and

targeting families with a Welcome Post Card from St. Joseph School and Parish.

- h) Static clings. \$400 for 150...not doing it.
- i) Yard signs hopefully will be printed up and distributed in time for Catholic School's week.
- j) Middle School Orientation is set for the week of Catholic School's week. We will be inviting current 4th grade students, along with 4th grade families within the parish.
- k) Planning is in progress for Catholic Schools Week, "The Good News In Education". Our theme will be EXTRA! EXTRA! Read All About It! Invitations will be sent to all children in the parish eligible to be in K5 2007-08 school year. Possibilities: Newspapers distributed to all parishioners attending masses, printing presses/typesets, typewriters, etc. on display, games, music, craft, fellowship, etc. More info to follow at a later date.

13. Technology: The School website has been updated. Check it out!

14. Parent/Parishioner concerns: none

15. The meeting was adjourned at 9:00 PM